

Location Upshur County Rural Electric Meeting Room
 By Special Arrangement w/ The Masonic Lodge

Meeting Opened By: Paul Beidelman Time: 9:52

Attendees: Jimmy Jones, Mike Haynes, Gary Hazel, Jack Slack, Tom Mitchell, Shawn Pagan, Paul Beidelman

Not Attending: Bruce Shirey; Carol Smith; Victor Ramirez; Frank McKinnis

<u>Agenda Items</u>	<u>Responsible Party BOD Member or Appointee</u>	<u>Budget (If Applicable)</u>	<u>Notes From Meeting</u>	<u>Action Items / New Committees</u>
Property Acquisition Report	Shawn Pagan		Earnest money agreement has been reached and TMTC is moving forward with property purchase.	
Contingency Plans			Contract with seller allows TMTC and out if Environmental Survey's, Archaeological Surveys, and funding via 2004 grant does not come thru as anticipated.	
Earnest Money			TMTC will loose earnest money if a cause on TMTC's side (see above) results in cancellation of contract.	
Grant Status	Leslie Ramirez/Carol Smith			
Current Grant Application Status	Leslie Ramirez/Carol Smith		Updated via e-mail: 2004 Grant has been requested in the amount of \$1,000,000. This money would cover additional property costs, surveys, closing costs and perhaps some startup fees.	

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Reimbursement Project	Jack Slack / Jimmy Jones		Jack and Jimmy are diligently working thru all past receipts and checks to provide documentation to collect on previous grants. Bath House, Pavilion, Air Station, Tools, Signage etc.	
Liability Insurance	Shawn		Been able to work with a few new Insurance Companies. Have new quote but need to modify it for our purposes.	Also need to investigate the term "Special Event". Will contact all parties on Monday or Tuesday to modify Quotes. Will send Policy Copies and Quote copy to Jimmy Jones for Review.
PM Handbook	Bruce Shirey		July 26th Done	Must be done July 26th
Office Mgmt.	Bruce Shirey / Gary Hazel			
Facilities Mgmt.	Jack Slack / Paul Beidelman		Not complete yet	Promised 6/19 Completion
Property Maintenance	Bobby Beamer / Tom Mitchell			Tom to get with Bobby for Review of their sections.
Newsletter Deadline August 4th	Shawn Pagan		Please let's try to get everything we need on-time to the editor.	
Dirt Wheels Test	Gary Hazel		Dirt Wheels tested at BMRA and were quite impressed with the park itself. They loved the family atmosphere and are 100% behind what we are doing.	
ATV Jamboree	Gary Hazel		Dirt Wheels would like to see BMRA host a National ATV Jamboree of some type in the Fall. They think the park is perfect and these events typically draw from 300-1000 riders. The BOD thought this would be a great way to promote ATV's.	Gary to look for a possible weekend in Oct. to hold an ATV Jamboree. Shawn to speak to a couple of people he knows about finding and ATV Club to help host the event.

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Conferences / Expo's etc.				
Review of the SUV Show in Dallas	Paul Beidelman		Show went well. 10x10 space is too small for our booth.	Bobby / Carol need to follow up with TP&W about the plans for booth space at the Expo in October.
National Trails Symposium	Carol Smith			Tabled
Texas Outdoor Expo	Carol Smith			Tabled until Carol Attends
UFWDA Land Use Conference	Shawn Pagan		Carl and Shawn will both be attending. We will be presenting a Power Point slide show of the History of TMTC. With any luck it will be completed in time for the BOD to review if not we can review it after the conference. This presentation can be stored for later use or even posted to the website (with some minor edits).	Shawn to complete presentation. Carol to bring knowledge of the RTP system.
TX OHV Leadership Workshop	Bobby Beamer / Carol Smith			Tabled
Charitable Status	Shawn Pagan			Shawn to send to Jimmy copies of our "not For Profit" status. Shawn to fill out "Charitable" paperwork and circulate to BOD for feedback - plan is to complete this sometime before July 26th.
Events:				
Park Closing Events				
JNT Sept. 19th - 21st				Postponed Assignment
Horse Oct. 3rd - 5th	Bruce Shirey			
Superlift Nov. 15th / 16th	Jack Slack		Dates discussed with Trent at Superlift. This date was agreeable to both TMTC and Superlift	Currently awaiting feedback on date from Trent, however it is now on their website.
Non-Park Closing Events				
TX4WD Mega Run?	Jack Slack		Sent a few e-mail, so far no response.	Jack to attempt contact again.

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FWD-FWD Power Puff Run	Paul Beidelman		Paul brought up that FWD would like to hold their annual Power Puff run at BMRA. They would need to close down a few trails for an hour or so here and there for this event. The BOD didn't think this would be a problem.	Paul to follow up with possible dates and details.
BMRA On-Site Items				
Soap Dispenser?	Jack Slack		Approved May 9th	Jack to follow up with price on Soap Dispenser(s) - 1 for each bathroom
Hand Dryers?			Unanimous agreement to not follow up on hand dryers at this time.	
ADA Improvements	Tom Mitchell		Bathroom doors were inspected, they would need to be reversed (to open outwards), the first shower in the men's room would need to be trimmed to make sure we had a 31" (approx) opening, tow walls would need to be modified and ADA approved bench would need to be added to the larger shower stalls on both the men's and women's sides.	Tom Mitchell to check and see about putting in place an ADA Approved Port-A-John. Tom Mitchell to inspect Bathrooms for minor changes to place us in ADA compliance.
Air Station	Kudos to Jack		Completed.	
Tractor			Jack to get tractor running.	Gary, Mike & Jack to take on committee to decide what to do with Tractor.
Motion: Offer tractor for sale at \$7,500			Motion Accepted and Passed	
Move Temporary Electric To Building	Jack Slack	\$350.00	Approved May 9	Jimmy Anderson making progress but Jack Slack to verify where he is at and what else may be needed.
Lights for flag	Jack Slack		150 Watt Spot to be placed in center of roof.	Gary to follow up with Jimmy Anderson.

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Water System	Jack Slack	\$1,000.00	Jack to provide budget, sent out to Kevin Ford. 1 Pressure Tank purchased and at BMRA.	Jack Slack to get finalized bids back and present to at least the Exec Committee before moving forward.
Buffy the Water Tank	Jack Slack / Gary Hazel		Water pump is in. In warehouse. Need to machine hub.	Shawn to check with source for repairing damaged hub on Buffy. Jack Slack continuing to work on other repairs to Buffy.
RC Track at BMRA	Gary Hazel / Jack Slack			Working with track designer to find suitable location.
Big John's Contract			Tom Mitchell / Gary Hazel	Tom and Gary to write new contract for eatery. Contract will include all items that must be addressed in next 60 days or vendor will be asked to pack up and leave.
BMRA Tool Inventory	Jack Slack / Gary Hazel		This needs to be done ASAP. All tools not belonging to BMRA / TMTC need to be removed from the premises.	Jack and Gary to follow up with a list of needed tools to purchase.
Nominations / Elections	Shawn Pagan		All nominations will probably be accepted and elected by Acclimation since no one is running opposed.	
President - Paul				Was asked to discuss adding new electees to Board Discussion List ASAP so that they will be up to speed when they assume their new offices in July.
Secretary - Necy				Shawn to send e-mail to all three new candidates that should assume office via acclimation and see if they are ready to start following along.
OHV Rep (Odd 2 Year) Jack				
OHV Rep (Even 1 Year) Daryl Daulong				
ATV Rep - Carol Smith				

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MC Rep - Steve Thompson				
At-Large Rep - Shawn Pagan				
Membership In General	Shawn Pagan		Membership database is significantly behind where we expected it to be at this point. Secretary and Newsletter Editor spent three days "fixing" the current database to make sure it is correct for the current newsletter and the next pass of renewal cards.	A process and procedures paper will be done shortly. The database will be merged into the new on-line software and checked for accuracy before the membership meeting. New forms and procedures to be brought up at the next BOD meeting.
Motion: For years of work and dedication to BMRA, the TMTC BOD will present Clyde and Linda with a Lifetime Membership at the July 26th Meeting.			Motion Accepted and Passed	
Marketing	Carol Smith / Necy Wernli			Tabled
Business Cards / Letterhead	Chris Pagan			Tabled
New Posters for BMRA Office	Chris Pagan			Chris is working to complete by General Membership Meeting
TMTC Flag	Chris Pagan			Chris is working to complete by General Membership Meeting
Treasurers Report			Accepted as read	
Treasurers Oversight Committee			Jimmy, Tom and Jack.	Jimmy to check with CPA on frequency of this internal audit. Tom and Jack to perform audit.
Motion to adjourn...			Accepted	1:39

