

Approval Of Last Meeting Minutes**Shawn Pagan****7**Discussion:

Discussed elections as to the appropriateness and wording in newsletter. Approval of minutes tabled, as Shawn did not have them ready in writing. Will send out with next meeting notice.'

This is an area that needs improvement.. timeliness of meeting minutes.

Conclusions:Action items:

Send out overdue minutes. Work to get minutes out on a faster timeline.

Person responsible:

Shawn Pagan

Deadline:**Tres. report. ==>****Jim Jones****15**Discussion:

Jimmy forwarded copies of the financial reports. Everyone looked thru them.

Conclusions:Action items:Person responsible:Deadline:**Written Contract For David Witt****Bruce Shirey****3**Discussion:

Need exclusivity clause. Bruce to finalize before next meeting.

Conclusions:Action items:

Finish contract, have Mr. Witt review and sign.

Person responsible:

Bruce Shirey

Deadline:

Written Contract For Newsletter Editor			Frank McKinnis	3
Discussion:				
Frank to complete within the next few weeks.				
Conclusions:				
Action items:		Person responsible:	Deadline:	
Get written contract to Newsletter Editor.		Frank McKinnis		

Standard Operating Procedures - Plan Set ET Dates			Bruce Shirey / Shawn Pagan	10
Discussion:				
We have a start on the SOP's. All board members please send your thoughts and ideas to Bruce and he will start working on this. Bruce said he would try to get a draft together before the next meeting.				
Conclusions:				
Action items:		Person responsible:	Deadline:	
Draft SOP's		Bruce Shirey		

Election Discussion			Shawn Pagan	7
Discussion:				
Bruce to contact Keith Sonier about other positions within TMTC if the vote does not go as he would like it.. This would also give Keith involvement sooner then waiting for the vote.				
2 nd group of discussion was the wording and election by acclimation since no one is running opposed.				
Conclusions: Nominees to the board would be accepted Acclimation. Approved.				
Action items:		Person responsible:	Deadline:	
Bruce to call Keith Sonnier		Bruce Shirey		

Oil Lease			Bruce Shirey	7
Discussion: Completed.				
Conclusions: Approved.				
Action items:		Person responsible:	Deadline:	
Contract to be submitted to TMTC Office for filing.		Frank / Bruce		

Updates to BMRA / Water Lines, Elec, Pavillion			Bruce Shirey / Jack Slack	7
Discussion: Bids on environmental workstation need to be looked into.				
Jimmy Jones to get together costs for Bathhouse, on-site tools so that we can review and submit to TP&W.				
Clyde to remove all personal tools and replace with BMRA Purchased Tools ASAP to assist Jimmy's proper tracking of funds.				
Will run water and sewer to front RV Sites (Sewer will not be activated) and run water to Witt's Business.				
Conclusions:				
Action items:		Person responsible:	Deadline:	
Bruce to follow up with Clyde in getting the water / Sewer ran.		Bruce Shirey		

Tractor Purchase			Bruce Shirey	5
Discussion:				
Look into auctions and Clyde's contacts. Jack Slack and Mike Haynes both had suggestions in this area... What we find needs to be approved by Clyde Stanford and Jack Slack and Bruce Shirey and Jimmy Jones				
Conclusions:				
Going to buy used tractor with box blade.				
Action items:		Person responsible:	Deadline:	
Bruce to follow-up with Clyde. Clyde to investigate local contacts.		Bruce Shirey		

Expense Reimbursement Change**Bruce/Shawn****10**

Discussion: Back to \$0.34 Per Mile / Reasonable Hotel Costs

Everyone agreed we are at the point where TMTC no longer needs to have board members eat part of their travel costs for TMTC / BMRA business. It was discussed to use the GSA Schedules. All reimbursement must be normal for the areas normal hotel rates. We are not paying for 1st class hotels.

Conclusions: Approved GSA Schedules as per <http://www.window.state.tx.us/comptrol/texastra.html>

At a Glance:

State Travel Reimbursement

Lodging up to \$80.00 per day

Meals up to \$30.00 per day

Mileage 34.5 cents per mile

Action items:

Person responsible:

Deadline:

General Property Mgmt. / Clyde**Bruce Shirey****10**

Discussion:

Bruce went over concerns Clyde brought up regarding trails etc. Board discussed having three “official” days with input from Jack Brinks and Clyde Stanford.. These days would be similar to the last work weekend that Clyde and Jack held with a written list of items needing to be done on all trails and the volunteers showing up to work on those list items – regardless of the trail they have adopted or if...

Conclusions:

Bruce to follow up

Action items:

Follow up getting dates, then post dates in newsletter and discuss at General Membership meeting

Person responsible:

Bruce Shirey / Shawn Pagan

Deadline:

Written Contract and Job Responsibilities for Clyde			Bruce Shirey	5
Discussion:				
Clyde wants a written contract and does not agree with things the way they are now. This is a change. He wants to solidify and make sure things are put down in writing. The board agrees this is a good approach but it may tie Clyde's hands in some cases...				
Conclusions:				
Frank to finalize contract and get it to Clyde and Linda for review.				
Action items:		Person responsible:	Deadline:	
Finish contract		Frank McKinnis		

Follow Up - Lease for land on South Side of BMRA			Jimmy Jones	3
Discussion: Tabled until next meeting for discussion with Jimmy.				
Conclusions:				
Action items:		Person responsible:	Deadline:	

Pre-Planned Work Weekends			Bruce Shirey	10
Discussion: Perhaps 2 per year?				
Get Editor to make a poster with dates and information.. Include in newsletter. Perhaps coordinate one day with Earth Day in April.				
Conclusions:				
Bruce to work with Clyde Stanford and Jack Brinks to Finalize Dates				
Action items:		Person responsible:	Deadline:	
Get dates		Bruce Shirey		

Adopt A Campground			Jack Slack			10		
Discussion:								
Idea already started but needs more meat and potatoes behind it. Standards and procedures that are simple and easy to follow. Types of structures etc. Case by case basis.								
Conclusions: ...								
Good idea perhaps need to fill in more details								
Action items:			Person responsible:			Deadline:		

ETA For Filing For Reimbursement On Bathhouse etc with TP&W			Jimmy Jones			5		
Discussion:								
Tabled until Jimmy is available								
Conclusions:								
Action items:			Person responsible:			Deadline:		
Shawn to follow up with Jimmy			Jimmy Jones / Shawn Pagan					

BMRA Insurance			Jimmy Jones			10		
Discussion:								
All board members need to review their homeowners insurance to see if is written on a Schedule B. If it is there is a strong possibility that we can modify or adjust the current BMRA / TMTC Insurance significantly. This needs to be further discussed at the next board meeting.								
Conclusions:								
Action items:			Person responsible:			Deadline:		

Printed Usage Instructions For ATV's.			Rhonda / Bruce	5
Discussion:				
No longer needs to be tracked.				
Conclusions:				
Action items:		Person responsible:	Deadline:	

Grant Application (Deadline was June 1??)			Leslie Ramirez / Frank McKinnis	10
Discussion:				
Grant Application prepared and delivered to TP&W. Now we must wait until August. We have asked for either a large lump sum for the 2003 fiscal year or combining of funds from the 2002 and the 2003 years.				
Conclusions:				
Action items:		Person responsible:	Deadline:	

Lampasses Property / Property Overview			Leslie Ramirez / Frank McKinnis	10
Discussion:				
Continued discussion on this property.. without additional funds this will not come to pass. Property is jagged and broken up and may not be useable.				
Conclusions:				
Action items:		Person responsible:	Deadline:	

Follow-up Angelina MOU Discussion Frank McKinnis 10

Discussion:

Need to get meeting set with them to find out the next step in this MOU. Some members have accused TMTC of allowing the Forest Service thru this MOU to shut down additional parts of Angelina.. but the truth is we have not even meet with the Forest Service yet.. so far we only have an MOU to discuss things with them

Going to work to have a meeting with them in August

Conclusions:

Action items:

Get with Forest Service and push to get a meeting after our Membership meeting and before the end of August if possible

Person responsible:

Leslie Ramirez / Shawn Pagan

Deadline:

Press Release / MOU Frank McKinnis 15

Discussion:

Tabled until we understand what they want / need.

Conclusions:

Action items:

Person responsible:

Deadline:

Outreach Agenda - What is it, need plan in writing Frank McKinnis 10

Discussion: Tabled

Conclusions:

Action items:

Person responsible:

Deadline:

Land Use Conference			Shawn Pagan	7
Discussion:				
Discussion of land use conference. TMTC agreed to help sponsor a room or a guest to the meeting along with smaller stuff.				
Conclusions:				
Approved by motion and vote				
Action items:		Person responsible:	Deadline:	
Shawn to get with event planners and determine TMTC involvement.		Shawn		
Approval from Bruce / Frank and Jimmy will follow.		Bruce, Frank, Jimmy		

Newsletter Content / Need User Rep Involvement			Shawn Pagan	5
Discussion:				
Ask again for more content from user reps...				
Conclusions:				
Action items:		Person responsible:	Deadline:	

Computer Solution / Share Solution / Web Stuff			Shawn Pagan	7
Discussion:				
Hope to have by end of July. Training is a big concern. Running testes on a couple of different platforms. Infrastructure is currently the holding point.				
Conclusions:				
Action items:		Person responsible:	Deadline:	
Finish up testing and get with company to install systems.		Shawn Pagan		

TMTC Member Mailing List			Shawn Pagan			3		
Discussion: Tabled								
Conclusions:								
Action items:						Person responsible:		Deadline:

Website			Shawn Pagan			7		
Discussion: Tabled								
Conclusions:								
Action items:						Person responsible:		Deadline:

Next Meeting Location / Date July 27th			Shawn Pagan			3		
Discussion:								
Next Scheduled Meeting would be July 13 th . Do we need to meet based on previous conversation or not?								
Conclusions:								
Approved to move next BOD meeting to July 27 th to coincide with General Membership meeting.								
Action items:						Person responsible:		Deadline:

Board Meeting Calendar For Rest Of Year **Shawn Pagan**

5

Discussion:

July 13th (see previous item) - July 27th (Before and after the Membership Meeting), Sept. 7th, Oct. 19th, Nov. 30th,

Conclusions:

Approved by motion and vote

Action items:

Person responsible:

Deadline:

BMRA / TMTC Calendar

Shawn Pagan

3

Discussion:

Ideas on other things to put in the calendar.

Conclusions:

Add Halloween Weekend to the calendar

Action items:

Person responsible:

Deadline:

White Paper / Handbook On Proper Trail Building

Keith Hendricks

2

Discussion:

Perhaps we can get Bobby to complete this or someone he knows

Conclusions:

Action items:

Transferring this over to Bobby

Person responsible:

Bobby Beamer

Deadline:

New Newsletter Distribution / 50 per rep

Bobby Beamer

4

Discussion:

Bobby gave out Newsletter to all reps available.

Conclusions:

Action items:

Please distribute as you see fit to the benefit of the riding community and TMTc

Person responsible:

Deadline:

Additional Information

90 CC ATV Are Still Needed By Linda

Bruce brought up putting small cabins on site. BOD Felt This might be a great incentive to get additional visitors during the summer months.

Frank introduced us (figuratively) to Steve Sabo who will begin selling Newsletter Advertising on a % basis. More details to follow.

Discussed putting in a new gate near the back of the property for taking gravel out. The gravel company would pay for the gate and the installation and would control access when they are working. This needs to be discussed in further detail.

Meeting adjourned at 3:15 PM

Observers: None